MEETING MINUTES SOUTH RUTLAND ELEMENTARY PARENT ADVISORY COUNCIL

Tuesday, June 16th, 2020 @ 6:03 pm Meeting called to order by Cherylee Morrison, SRE PAC Past President

ATTENDANCE

Julie Thibert Corinne Herman Shasta Scott

Mark Watson

Cherylee Morrison - Past President

Toni Koryakuss - President & Signing Authority Suzan Miles - Vice-President & Signing Authority Sally McLaren - Secretary & Signing Authority

Amanda Kraft - Treasurer

Lisa Fennell - CO-PAC Representative

AGENDA APPROVAL

Suzan Miles made the motion to adopt the agenda. Lisa F. seconded. **Motion carried by majority vote.**

APPROVAL OF MINUTES

Julie T. made the motion to approve the January 16th, 2020 minutes. Suzan M. seconded. **Motion carried by majority vote.**

PRESIDENT'S REPORT: TONI KORYAKUSS

Hello SRE Family's, students and staff,

As another year is drawing to a close, I am honestly struggling to write this year end summary as things were not able to be followed through to completion, due to COVID-19. We could not connect the same as in previous years with our families and PAC business was brought to abrupt hold this March. We worked hard as the SRE PAC during the short time we did have this year. Through the various fundraisers (Created by kids, QSP, Christmas activity night, Treat days, Secret Santa, Fresh to you, Secret Cupid & Hot Lunch), we were able to provide funding for the Grade 5's year end celebration, and the food Hamper program. Although the PAC had many other events and activities planned we are happy with this year's successes and the memories we were able to create. (Going forward into the 20/21 year and our "new normal", we are hopeful as a PAC to be able to continue to provide the school with substantial supports, funding, learning tools and activities. This year as PAC President I continued my work from last year, with our BC gaming Commission on rectifying our Gaming account compromise. In our 2018/19 year our SRE PAC was facing substantial fines and was at risk of not receiving a gaming grant for the unforeseeable future. These gaming grants are important to our students as it helps the PAC supplement needs for teacher requests, field trips and items needed within the school. Without future gaming grants our SRE PAC& students would have felt these repercussions immensely. After working, more than 400 hours, it was my joy to announce in February that SRE PAC did eventually qualify for a late gaming grant in the amount of \$3,660.00 and the SRE PAC was forgiven of any fines. Subsequently all our General account money was accessible for spending within our school. To our grade 5 class launching on to middle school: We wish you all the best in your continuing school

adventures. A big Thank You to our 2019/20 Grade 5 committee for all your Fundraising efforts. Although this year had an unpredictable outcome your hard work has given this year's class a memorable year they will never forget. Thank you Heather Johnson for leading the Grade 5 committee this year and for all your years of dedication to our PAC. As former PAC President, Fundraising committee, Constitution committee, Table President training and providing many years of support to our school, we wish the Johnson family all the best as they move on from SRE. For ALL Grade 5 students and families please remember as you start your new journey "Once a Rocket-Always a Rocket" In order for events and fundraisers to continue, we count on Parents help. I would like to Thank everyone for their hard work and contributions this year. The Students and Families could not have enjoyed all the extras without the dedication and commitment of our Volunteers. An extra special thanks to my executive. It makes my job that much easier knowing that I have a team that is committed. Sue Miles has been a large support to me during our PAC's celebrations & it's challenging times. I would like to personally thank her for her continuous hard work as Vice President.

It's been my pleasure to work with you all and an honor to hold the SRE PAC President position this year for my second term. The 2020/21 year will be my 18th year as a parent in our school. Over these years I have seen many changes and participated in countless SRE events and created some of the most enjoyable memories I have as a Parent. I could not be more proud to be a member of the South Rutland Family and I know you feel this way as well.

Wishing you all a wonderful summer and I look forward to seeing you in the 2020/21 year.

Thank you to our community sponsors for supporting the SRE PAC the 2019/20 year!

♥ Rutland Burger Baron ♥ Rutland Domino's
 Pizza ♥ Rutland Starbucks ♥ Rutland dollar
 store ♥ Rutland IGA ♥ Old Town Veggie
 Market ♥ Boston Pizza ♥ Sysco ♥ De Simone
 Farms Ltd. ♥ Dale's Distributing

WE ARE IN NEED OF VOLUNTEERS

SRE PAC is in need of volunteers and without the support of our family's, we will not be able to host wonderful events and provide financial support to SRE, teacher's wish lists & field trips. All proceeds raised by our PAC go directly to our school.

Please email Name, Student name and grade, Email & Phone to: sre.pacpresident@sd23.bc.ca

Any volunteer time towards our school is appreciated. Whether you have little or a lot of time to dedicate all moments add up and relieves pressure off the executive. If you would like to know more info about our school, be a part of a fun team or just work quietly on the sidelines, do not hesitate to contact us. ALL SRE Parents, guardians and family members are a part of our PAC and we welcome you to join in on the fun by making a difference in our school and students' education.

VICE PRESIDENT'S REPORT: SUZAN MILES

My name is Suzan Miles. I am the Vice President of South Rutland Elementary PAC, and this is my annual report for the 2019-2020 school year.

As the school year began, we continued to implement security strategies which were put in place last year.

In the fall we continued fundraising weekly, using Kernel's Popcorn every Wednesday as a treat day for the students. As Christmas approached we thought we would try something different this year and we had our first annual Christmas craft fair. I supported the president in reaching out to sponsors and vendors for this event. I also looked after securing the entertainment, Scotty Berg, a local singer who

took the stage and sang wonderful Christmas carols and contemporary songs for the audience. We also had some make-and-take stations for the students to enable them to make a Christmas gift for their parents or someone in the family and be able to take it home that evening. This was a great event and enjoyed by everyone who attended. We had much positive feedback from the people that attended. When the covid-19 hit our community in March, Toni and I got together and wondered what we could do to help families in need. Specifically those who may have lost their jobs. We decided to put together food hampers and we sourced out local sponsors who were willing to contribute fresh produce, eggs, frozen meat, fresh bread, and buns. We also put together a specialty item for the family such as a candle or some Epsom salts, a special Mother's Day craft, including weekly crafts for the children to look forward to and work on. We met once a week and we packaged up these hampers and added them to the food that was going out from the local school board. We also took part in the delivery of some of these hampers. Families were very appreciative of this effort that the PAC provided.

Other than that I don't think there's anything else to report. So in saying that this will be the conclusion of my report. I thank everybody for their support and wish everybody a great summer. Stay safe out there.

TREASURER'S REPORT: AMANDA KRAFT

The SRE PAC bank account balances as of June 15th, 2020 are as follows:

General Account balance is \$10,193.52

Gaming Grant Account balance is \$4,904.89

Note: A gaming grant was received for the 2019/2020 school year after appealing the original decision.

Grade 5 account balance is \$2,808.94

Notes: Gardem Lake refund cheque of \$500 still needs to be deposited, but has been received. A cheque for the ongoing bottle drive will be available in about 2 weeks. At that time this cheque will be deposited.

Year End bookkeeping will be completed sometime in July with a final report to be presented at the PAC meeting in September. This will include profit/loss for all outstanding items.

Copies of the accounts Bank Statements will be posted with the minutes.

COPAC FINAL REPORT: LISA FENNELL

In March, just before the pandemic measures came into effect COPAC hosted a PAC Presidents dinner and had a small but productive turn out with a great round table discussion addressing challenges facing PACS. Interestingly, one of the ideas discussed during the round table discussion was encouraging more participation in PAC meetings by offering a video conference component for those parents unable to get out of the home for PAC meetings but wanting to participate and be informed....and here we are, using this technology to connect at this time.

In May, COPAC had our first Zoom meeting, elections were held and the following will be the executive for 2020/2021:

President: Cherylee Morrison Vice-President: Vivian Evans Treasurer: Janet Dillon.

Member at Large (Diverse Learners): Lahine Farstad Member at Large (Social Media): Jeremy Jardine Member at Large (Resource): Nicole Garcia

The Secretary position was filled during the June zoom meeting, with myself, Lisa Fennell, volunteering to take on the position. I look forward to working with the COPAC executive in September.

When I took on the COPAC Representative position for PAC late last year, I was unsure what it would be like, but I have truly enjoyed the experience and appreciate getting a glimpse of the passion and commitment of the Trustees, COTA, and the Superintendent for our district and appreciate that through PAC, COPAC, BCCPAC, parents have a chance to participate, communicate and shape Education in BC and our voices matter, particularly now in these times as parents, teachers and our children have had to adapt how education is delivered. During the last Zoom meeting the Superintendent expressed gratitude for administrators, teachers and support staff for all the hard work in adjusting and getting in school instruction set up for some kids while continuing online learning for others.

If I remember correctly at our first PAC meeting in September, Mr. Watson introduced a theme for this school year. Gratitude. No one could have predicted how appropriate this theme has been. Gratitude for good governance in leadership, for everyone in administration and support staff, for Teachers and CEA's who have been tasked with having to learn new methods and programs, and gratitude especially for our kids who have had a big disruption in their lives, who are missing friends but have participated in homeschooling efforts and gotten onto zoom calls.

And thank you parents! Thank you PAC executive and PAC volunteers for all your efforts throughout this year! Thank you to Mr. Watson & the teacher's & staff of our school for continuing support in these challenging times.

Mr. Watson: Thank you for acknowledgement of all the extra work the staff have been doing in these challenging times.

COMMITTEE REPORTS:

HOT LUNCH - (Jen Larsen/Toni Koryakuss):

This year hot lunch orders were open to order monthly or all the way to the end of the school year. The hot lunch menu was simplified to minimize time and volunteers needed. This was a great way to offer families more time and flexibility to place their orders. After spring break and for the remainder of the school year hot lunches stopped due to COVID-19. Electronic refunds where given in May for all preorders for April, May & June. The refund totals for 3 months was \$311.47. SRE PAC will continue to offer open menus and pre-sales up to June each year. Hot lunch will continue when we are able to hold this fundraiser again. The final 2019/20 year profit loss balance for this year's Hot Lunch will be submitted at the first 2020/21 school year PAC general meeting.

POPCORN/TREAT DAYS (Sue Miles/Toni Koryakuss)

SRE students and staff enjoyed the traditional Wednesday treat days. Every week the committee sold Kernels popcorn for \$2 a bag. Popcorn was not sold during the weeks of Secret Cupid & Secret Santa. This year was a change from previous years, where volunteers popped & bagged the popcorn themselves. Ordering large quantities and storing pre-packaged popcorn reduced volunteer time & shopping for supplies and spending 2-3 hours a week popping. Switching to Kernels allowed a variety of flavors and sales to increase. SRE PAC will continue to sell Kernels popcorn when we are able to hold this fundraiser again. The final 2019/20 year profit loss balance for this year's treat days will be submitted at the first 2020/21 school year PAC general meeting.

Lisa F. asked if there was any popcorn left. It was going to expire, so it was handed out in the SRE Food Hampers.

SRE HAMPERS (Sue Miles/Toni Koryakuss/Bob Hayes)

South Rutland PAC paired up with SRE staff and contributed by supporting families in our school with weekly food hampers during the school COVID closure and into the month of June. Each week supplies provided by the PAC and donations from local businesses where collected and packaged and delivered

to SRE families in need of support. The gaming commission gave a one time exemption to be able to spend this year's gaming grant funds towards supporting the hamper program. As of June, 2020 the PAC has contributed \$2,229.85 in costs to this program and has helped to feed 26% of SRE students.

BC FRUIT & VEGGIE PROGRAM (Julie Thibert)

This year SRE was a part of the fruit and veggie program. Twice a month the committee distributed healthy snacks of fruit, vegetables and milk to each class. The April delivery was canceled due to COVID. May and June's were distributed by the school district in the hamper program to families in need. The application for the 2020/21 year has been submitted for the school to receive this program for next year.

The following is a list of items distributed this year. www.bcaitc.ca

- Plums
- Pears
- Apples
- Carrots
- Mandarins
- Kiwi
- Cucumbers
- Peppers
- Tomatoes

GRADE 5 FUNDRAISING - Heather J.: not in attendance.

Fundraising events planned:

- Movie Night Fundraiser
- Bottle Drive
- Bake Sale
- Bingo Night
- Hot Dog Sale at Save On Foods

Funds raised were in order to pay for:

- Gardom Lake Sleepover June 10, 2020
- Rocket Launch Celebration
- Supplementary Grade 5 Field Trips
- Year-End Gift to Grade 5's

Grade 5's were gifted \$2000 from the PAC General Account.

Due to pandemic restrictions the following events were cancelled:

- o Bingo Night
- o Hot Dog Sale at Save On Foods
- o Gardom Lake Sleepover
- o Supplementary Grade 5 Field Trips

Based on an approximate forecasted account balance of \$4,000, the Grade 5 Committee held a meeting with support of the PAC Executive and motioned to spend up to \$3,000 on a modified Rocket Launch and Year-End gift. The motion was seconded and passed. Our Committee planned to leave \$1,000 balance for next year's Grade 5s.

Modified Drive Thru Rocket Launch Plan:

- June 24 from 3:00-5:00 p.m.
- Receive completion certificates

- Socially-distanced photo opportunities
- Report cards distributed
- Year-End Gifts handed out
- Freezies handed out to students
- Pizza & Cake "Dinners" handed out

Year End Gift to include:

- SRE Gym Bag
- SRE Water bottle
- Year book
- Treat Bag
- Orchard Park Mall Gift Card, value TBD
- Other items TBD based on budget.

Budget Summary to date: *approximate*

- Approximately \$4,000 in Grade 5 account
- Reserve \$1,000 to next year
- Voted to spend up to \$3,000 this year.

Approximate purchases/expenses:

- o Year End Drive Thru Celebration: \$600
 - Dominos Gift Cards (\$9x40 = \$360)
 - Balance \$240 to be used to purchase decorations, cake mix/icing/sparkler kits
- o SRE bag and SRE water bottle: \$700
- o Class Photos: \$240*
- o Accounting Fees: \$100
- o Total: \$1,640 spent**

Remaining purchases: \$1,360

- Orchard Park Gift card: \$25 each (total \$1000)
- Other items to add to gift bags \$360

NOTE: depending on how much we spend on Drive Thru/Other Items, Gift Card amount could change.

- ** Several families have offered to make extra purchases/donations: Freezies for Celebration, Treats for gift bags, & decorations.
- *Mr. Watson said class picture's will be a compilation of individual student pictures. Also spoke with our photographer regarding a school picture, they are trying to work on a Mosaic for a wall in the school.*

PRINCIPAL'S REPORT: MARK WATSON

Thank you to the PAC Executive for all the work they've done this past year. Thank you for your contributions, it makes the school work.

Request for Funds: There were no requests for field trips presented at this meeting.

ELECTIONS by Cherylee Morrison - former PAC President

Thank you to Kimberley P. for collecting the SRE PAC Executive nominations via email and forwarding them to Cherylee M.

Nomination Votes:

There was only one nomination received for each elected executive position of President, Vice-President, Treasurer and Secretary for the 2020/2021 School Year. By acclamation the nominations are as follows:

President - Toni Koryakuss

Vice-President - Suzan Miles

Treasurer - Amanda Kraft

Secretary - Sally McLaren

Toni Koryakuss accepted the position of President. Suzan Miles accepted the position of Vice-President. Amanda Kraft accepted the position of Treasurer. Sally McLaren accepted the position of Secretary.

Nominations for available positions:

COPAC Rep - Julie Thibert was nominated.

Julie Thibert was nominated for the position of COPAC Rep and she accepted.

Committee Positions - no nominations were received before the meeting.

Hot Lunch Chair/Hot Lunch Co-Chair

Fruit & Veggie

Grade 5 Parent Liaison

Committee positions will be assigned in September by the SRE PAC Executive.

OTHER/NEW BUSINESS:

None at this time.

NEXT MEETING DATE TO BE CONFIRMED - September 2020.

Motion to adjourn (6:37 p.m.)