

SOUTH RUTLAND ELEMENTARY
PARENT ADVISORY COUNCIL
MINUTES OF MEETING

Date & Time: September 10, 2013

Location: SRE Staff Lounge

Present:	Heather Johnson-President	Allison Scuffi	Pat Rambold
Cathie Mutter	Dave Johnson	Tanya Harnett	Josie Jagers
Angela Johnson	Vivian Evans	BillieJo Doumont	Sofia Simeonidis
Jennifer Larsen	Shawn & Lisa Fennell		

MINUTES	Action by
1.0 Agenda Approval Angela made a motion to adopt Sept 10, 2013 Agenda. Pat seconded.	
2.0 Past Meeting Minutes Approval Tanya made a motion to accept minutes for June 11,2013. Vivian seconded.	
3.0 Presidents Report-Heather Johnson a) Introductions b) Thank You Cards read from Mrs. Powell, student bursary recipients and RSS Counseling Team. Debbie noted that for future presentations of bursaries at the ceremony, we need to provide name of presenter ahead of time. Some confusion occurred for students/presenters when change of presenter happened. Potential risk that student will not receive the presentation of the bursary that night. c) BCTF Presentations for parents-seven different topics being offered, all free. Courses available for Aboriginal families as well. d) Fundraising Teams- In the absence of a Fundraiser Chairperson on the PAC this year, we will try teams for each specific fundraising event. We will not be doing Entertainment Book this year. Sign up sheet was circulated for Wednesday Popcorn \$1 Day until Dec (in case Gr. 6 parents want to share dates for fundraising purposes). Sign up sheet for Winter Raffle Team started also. Any requested sponsors approached need to be emailed to Heather so we don't repeat requests to the same businesses. Tala will ask the Delta Grand, Heather-Big White, Allison-Marriott & KAS, Jennifer-waxing. Spring BBQ Raffle discussed about pre-selling tickets for the raffle baskets to increase profits of event in place of Entertainment Book. Spring/Summer themed businesses could be approached for donations. Fall Family Photo Night - Bassill Cooper has only Oct 20th available for outdoor sessions, but many options available for indoors sessions. Josie Jagers Photography will call Heather with available dates in October for outdoor sessions. Halloween Alley offering 10% of sales back to the school for every receipt we collect from purchases made in their store. No cost to the school to participate. All we need to do is advertising the fundraising benefits to the school.	

MINUTES	Action by
3.1 Treasurer's Report-Sofia Simeonidis Gr. 6 has a large balance carried over but not all expenses from the last year have been paid out. ie. Busses and TOC costs for Arrowflight. Profit & Loss Report dates Sept 2012-August 2013 when it is for June, July, August 2013. Accounting program doesn't allow her to change it based on backdated entries. Gaming account has raffle money in it. Water slide costs from June 2013 still to be debited from this account. Gaming funds for this year have not yet been deposited. Reviewed process for reimbursement of receipts. Cheques to be left with SRE Secretary for pickup. Discussed options of making purchases and receiving the PST back. Requires cheque made payable directly to business at time of purchase. May use for large purchase but would be challenging to apply to regular shopping such as hot lunch supplies. Sofia will be purchasing some organizational supplies for receipts, petty cash, floats. Sofia made a motion to adopt her report. Jennifer seconded.	
3.2 Principal's Report-Cathie Mutter Enrollment plan has changed. School is three students below expected number of 226/227. Space available in every class and every grade. Brown bag lunch, breakfast club, GR 4/5/6 Intramural programs all start week of Sept 16th. SRE has a new music teacher, Heather. A new room (Rm 13) has been created including risers and musical instruments for the students. Term 1-primaries, Term 2-intermediates, Term 3 is K-6. She will be approaching the PAC next month for funds to help improve the Orf instrument supply. Parent/Teacher Conferences Sept 26/27. Scholastic Book Fair Oct 8-10. School calendars should be sent home by end of September. Teacher requests from Mr. Johnson for gymnastics (\$169) and the museum (\$104). Debbie made a motion to spend \$273 for teacher requests. Angela seconded. Voted. Passed.	
3.3 COPAC Report-Vivian Evans Recommended a second and third person share the password to the COPAC email in case of PAC changes. President already has it but we will leave it with Cathie Mutter so it is always available at the school. BCCPAC having a Healthy Food Fair at no charge. Tanya and Josie will be attending. BCCPAC is the host site for leadership conference. COPAC is asking for every school's constitution/bylaw to have on hand in case of emergency, for backup. Vivian looking for input from PAC whether to recommend at next COPAC to petition government re: SPC (School Planning Council) right to vote if they are hired by the School District. Questions raised were, is it a conflict of interest? Do they actually vote on SPC or provide input? Majority present tonight said 'No' to proceeding.	
4.0 Committee Reports a. Hot lunch-Tanya. Suggested cooking 1-2 meals/month by scratch now that her FoodSafe is up to date. Josie is also going to try to take her FoodSafe course. Tanya will not be distributing hot lunch forms to students until after volunteers have signed up for the specific dates. Otherwise, it will only be offered on dates with committed helpers signed up. Suggestion to not stock pile foods until a trial period has been completed on new meals cooked from scratch. Wait to see what the response/profit is like. b. Fruit & Veggie Program-Sofia. K-2 includes milk or soy for lactose free children.	
5.0 Other/New Business Allison inquired what entails starting up the Gr 6 parent planning committee.	
5.1 Treats for next meeting: Pat Rambold Next meeting: October 8, 2013	

Meeting adjourned...Thank you for coming!!!!